

Cat Foster Screener Volunteer Position

DESCRIPTION

The basic function of the Cat Foster Screener is to interview potential fosters.

WORKING RELATIONSHIPS

The Cat Foster Screener reports to the Cat Foster Screeners Lead. Duties may differ slightly from this Job Description; all duties are outlined by the Cat Foster Screeners Lead.

DUTIES AND RESPONSIBILITIES

- First direct contact with potential fosters.
- Interview potential fosters to ensure foster animals are going into safe home situations.
- Inform potential fosters about the APA! Foster Program.
- Help new fosters get established.

REQUIRED QUALIFICATIONS

- Must be computer savvy; have knowledge of Google Groups and possess basic email skills.
- Must have strong communication skills and feel comfortable talking on the phone.
- Experience with fostering and knowledge about APA!'s Neonatal and Cat Foster programs.

EXPECTATIONS

- Must embody APA!'s core values of innovation, respect, drive, resourcefulness, and inclusion
- Commitment to APA!'s customer experience expectations
- Willing and committed to working well with volunteers and staff in all roles
- All volunteers are expected to uphold by APA!'s Core Values when present on grounds and representing APA! publicly.

TRAINING

Provided as needed.

TIME COMMITMENT

Time commitment varies, but screeners are asked to process at least four (4) applications per week.

LOCATION

Offsite/Remote Position (telecommuting)

Please note, all volunteer positions are unpaid and do not qualify for employee benefits.